

OLYMPIA GYMNASTICS BOOSTER CLUB, INC. BYLAWS

I. Name

A. The name of the organization shall be Olympia Gymnastics Booster Club, Inc.

II. Purpose For Which The Organization is Organized

A. The purpose for which Olympia Gymnastics Booster Club, Inc. (Hereinafter referred to as OGBC) has been organized is to promote amateur gymnastics competition. OGBC has established two missions for the fulfillment of its purpose:

B. Promotion of amateur gymnastics

1. To promote the physical, mental and moral development of members who participate in competitive gymnastics activities;
2. To encourage, assist, and support the development of a gymnastics program which shall include recreational, exhibition, and competitive gymnastics opportunities for participant members;
3. To encourage and assist in the development of a sense of fair play, honesty, fair competition and true sportsmanship on the part of each participant;
4. To provide an effective and efficient means of communication between OGBC members and the community, teams and gymnastic members.

C. Aid and support of the OGBC competitive gymnastics program

1. Generate funds to:
 - a. Help protect athletes and their families from the high costs associated with travel to distant competitions.
 - b. Pay costs associated with competitive teams, specifically:
 - i. OGBC operating expenses;
 - ii. Coach's travel to meets, clinics, and rules' meetings associated with the competition;
 - iii. Coach's compensation during meets and clinics;
 - iv. Meet entry fees
 - v. Gymnasts travel
 - vi. Gym fees
2. Promote an atmosphere of congeniality and unity in the support of the competitive goals.
3. Host and sponsor competitive gymnastics meets, clinics, and similar functions.

III. Membership

A.

1. A family of any competitive gymnast (Level 1 and up) at Olympia Gymnastics Academy is required to pay the designated dues and fees each year, as scheduled, to defray the cost of OGBC operating expenses, coaching expenses, meet entry fees, etc.
2. Parents of competitive levels, to be determined each year by Olympia Gymnastics Academy – are required to participate in OGBC sponsored activities. Failure to do so will result in a monetary fee to be determined by the OGBC governing board.
3. Parents of non-competitive levels, to be determined each year by Olympia Gymnastics Academy, – are not required, but are invited and encouraged to participate in the OGBC sponsored activities.
4. All members of the OGBC will be required to donate an assigned concession item for all OGBC sponsored events. Failure to donate will result in a \$25.00 fee.

B. Classes of Membership

1. Voting members. The parent(s) of an Olympia Gymnastics Academy team member shall be a voting member(s) of the OGBC and is (are) entitled to one vote per family on all matters put to the vote before the General Membership.
2. Non-Voting Members. All other individuals, families, or organizations who wish to participate in the activities sponsored by the OGBC shall be non-voting members.

C. Membership shall be made available to any individual, family, or organization who wishes to participate in the activities sponsored by OGBC.

D. Membership in OGBC shall run from September 1st through August 31st of the succeeding year.

E. In order to compete, the family membership of any participant must be in good standing. “Good standing” shall mean that all financial obligations towards OGBC have been paid and there are no infractions of the rules by the participant.

F. If membership with OGBC has been terminated either by voluntary or involuntary means any credit will remain in the OGBC general fund. There will be a 30 day grace period after a member is terminated before the credits get transferred to the OGBC general fund.

IV. Governing Board

- A. Power. The government of the OGBC shall be vested in the Governing Board. The Governing Board shall have the power to initiate and enforce the Bylaws and the Operating Rules and Procedures of OGBC.
- B. Board size. The Governing Board shall consist of ten (10) persons elected from the voting membership (as set forth in III). The positions on the Governing Board shall consist of:
1. President with a 100% waiver of annual booster dues. Based on one gymnast.
 2. Vice President with a 50% waiver of annual booster dues. Based on one gymnast.
 3. Secretary with a 50% waiver of annual booster dues. Based on one gymnast.
 4. Treasurer with a 100% waiver of annual booster dues. Based on one gymnast.
 5. Assistant Treasurer with a 100% waiver of annual booster dues. Based on one gymnast.
 6. Chairpersons of the following Standing Committees
 - a. Ways and Means with a 50% waiver of annual booster dues with an additional 50% waiver if fundraising goals are achieved. Based on one gymnast.
 - i. Scrip Coordinator (non-voting position) with a 25% waiver of annual booster dues. Based on one gymnast.
 - b. Venue Coordinator with a 100% waiver of annual booster dues. Based on one gymnast.
 - c. Travel with a 25% waiver of annual booster dues. Based on one gymnast.
 - d. Public Relations/Newsletter with a 50% waiver of annual booster dues. Based on one gymnast.
 - e. Social with a 25% waiver of annual booster dues. Based on one gymnast.
 7. Liaison from Olympia Gymnastics, Inc. This shall be a non-voting Governing Board position.
- C. Term. The term of each member of the Governing Board shall be from July 1st through June 30th of the succeeding year except for the position of Treasurer, which shall run from September 1st through August 31st of the succeeding year.
- D. Meetings. The Governing Board shall hold monthly meetings at such time and place as determined by the Board. The Board may hold special meetings upon forty eight (48) hours notice from the President. Any member absent from three (3) consecutive regular meetings may be removed from the Board upon a majority vote of the remaining Board members. All meetings of the Governing Board shall be open to all members of OGBC.

- E. Quorum. The Quorum of the Governing Board shall consist of six (6) members. A majority of all members present at any meeting thereof shall be necessary to affirm or reject any action taken by it.
- F. Nominations. The Nominating Committee consisting of the Board President, or Vice President, who will act as Chairman of the committee, and at least two voting members selected by the Board, shall solicit candidates for the Board positions to be filled. Selected candidates must be a parent of an Olympia Gymnastics Academy team member entitled to vote on all matters put to a vote before the General Membership.
- G. Balloting. The Secretary, at least fourteen (14) days prior to the semiannual meeting, shall send notice of the meeting and the ballot with the slate of nominated candidates for full term Board positions. Ballots distributed with the meeting notice are to be completed by members entitled to vote and returned to the Nominating Committee or deposited in the ballot box located in the OGBC office.
- H. Vacancies. In the event a Board member terminates his/her position on the Board prior to the end of his/her term, or their membership is not in good standing (See III. E); and has not been cleared, the Board shall appoint an individual to fill the position until the next elections.
- I. Continuance of Position. An individual may not hold the same position on the Governing Board more than three (3) consecutive years.

V. Committees

- A. The following Standing Committees shall report directly to the Governing Board and the Chairpersons of each shall be members of the Governing Board.
 - 1. Travel Committee
 - 2. Ways and Means Committee
 - 3. Social Committee
 - 4. Public Relations/Newsletter Committee
- B. The Chairperson of each Standing Committee shall be responsible for selection of other members of such committee and for oversight of all matters assigned to such committee by the Governing Board.
- C. The Governing Board may from time to time organize and maintain such special committees as it may deem appropriate for the pursuit of corporate business. Chairpersons of such special committees shall report directly to the Governing Board, but shall not be members of the Governing Board.
- D. The Chairperson of the Standing Committee shall assume the responsibilities commencing July 1st of each year.

VI. Management of the Corporation

A. The business affairs of the Corporation shall be managed by its Officers. The Officer positions shall be as follows:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Assistant Treasurer

B. President

1. Shall preside over all General Membership meetings, Governing Board meetings, and any Special General Membership meetings.
2. Shall be responsible for upholding the purposes of the Olympia Gymnastics Booster Club and the enforcement of the Bylaws and the Operating Rules and Procedures of the Club.
3. Shall determine the date and site of regular and special meetings.
4. Shall be a member of all committees ex-officio.
5. Shall prepare a written agenda for each and every Governing Board meeting.

C. Vice President

1. Shall be responsible to assist the President in his/her duties.
2. Shall preside over any meetings and carry out other duties of the President in his/her absence.
3. Shall assume the office of the President in the event the President can no longer serve in that capacity.
4. Shall serve as assistant of the President in coordinating all the Corporation's activities.
5. Shall coordinate with Ways and Means Committee to promote corporate sponsorships and shall act as assistant chairperson for the Ways and Means committee.
6. Shall serve as welcoming chairperson to distribute welcoming packets to new members during the meet season.

D. Secretary

1. Shall keep a roster of all members, including necessary contact information for all such members.
2. Shall keep a record of attendance at all Governing Board meetings.
3. Shall keep a record of the Minutes of all Governing Board meetings.

4. Shall make copies of all Amendments, General Membership Meeting Minutes and Governing Board Meeting Minutes and make them available to the membership.
5. Shall post a copy of all Minutes of the General Membership and Governing Board meetings to the membership, and distribute copies to the Governing Board.
6. Shall keep a current copy of the Bylaws and Operating rules and Procedures.
7. Shall be responsible for posting notice for upcoming meetings.

E. Treasurer

1. Shall keep an accurate account of all business transactions of the Corporation, including collection and recording of all receipts and disbursement of funds in furtherance of the Corporate objectives.
2. Shall give a Treasurer's Report at each regularly scheduled Governing Board meeting and General Membership meeting.
3. Shall be responsible for all federal, state, and local governmental filings (i.e., tax returns and annual reports.)
4. Shall keep a current copy of the Articles of Incorporation and Determination of Tax Exempt Status.

F. Assistant Treasurer

1. Shall be responsible for assisting the Treasurer in his/her duties.
2. Shall keep an accurate account of all monies deposited into OGBC accounts.

VII. Frequency of General Membership Meetings

- A. The members of the Governing Board shall meet at least twice annually with the General Membership of OGBC. One meeting shall be held in August or September and the other meeting shall be held in May or June. These meetings shall be for the purpose of reporting to the General Membership the status of activities, finances, and other business matters. At such meetings, the membership will have the opportunity to question any member of the Governing Board on any matters pertaining to the business of OGBC.
- B. Meeting shall be held with not less than fourteen (14) days notice to the General Membership. Notice shall be deemed complete with a posting of the notice clearly labeled "Notice of General Membership Meeting of the Olympia Gymnastics Booster Club, Inc." as well as a distribution to each gymnast of a written notice of such meeting.
- C. Officers of OGBC shall cause to be reported to the General Membership, at least twice annually, a financial report of OGBC's activity.

- D. The Secretary shall, within five (5) days following approval by the Governing Board of the Meeting Minutes, make available to the General Membership said Meeting Minutes.
- E. Special meetings may be scheduled by the President with not less than seven (7) days notice to the General Membership. Notice of such Special Meeting shall be deemed complete with a posting of the notice, clearly labeled "Notice of Special General Membership Meeting of the Olympia Gymnastics Booster Club, Inc." as well as a distribution to each gymnast of a written notice of such meeting.

VIII. Voting Procedures

- A. A quorum is needed for official business transactions. A notice will be sent to voting members with a list of items that will be presented at the meeting. A quorum will be reached by proxy votes and by those present at the meeting. All such members shall be entitled to vote provided that family membership of any participant is in good standing.
- B. Officers and members of the Governing Board shall be elected one time per year at the General Membership meeting in May or June. Election shall be by closed ballot.
- C. Additions and changes to the Operating Rules and Procedures shall be decided upon by a majority vote of the General Membership present at a General Membership meeting.
- D. Bylaws may be amended by two-thirds (2/3) vote of the Governing Board, previous written notice given of the proposed amendment. Votes requesting changes to the Bylaws must have the President and the Treasurer present. No changes shall be made to the Bylaws that would violate Federal Income Tax Sections 501 (C) (3) of the Internal Revenue Code.

IX. Fiscal Year

- A. The fiscal year of OGBC shall end August 31st of each year.