

## Olympia Gymnastics Booster Club – Night at the Races (Adults only, must be 21 and over)

### How to Help Guide:

1. OGA families Goals and Responsibilities
  - a. Sell minimum 2 dinner tickets (10 seats/table) – Deadline to submit dinner tickets is Sept. 16<sup>th</sup>
  - b. Sell minimum 1 horse – Deadline to submit Horse sponsorship is Sept. 16<sup>th</sup>
  - c. Sell 1 sponsorship (goal) – Deadline to submit Horse sponsorship is Sept. 16<sup>th</sup>
  - d. Donation to the Wagon of Cheer – Deadline to signup and submit donation is Sept. 16<sup>th</sup>
  - e. Turn in Event Tracking sheet and money – Deadline to submit is Sept. 16<sup>th</sup>
2. Selling Dinner Tickets
  - a. Sell Dinner tickets \$50 each for dinner and premium open bar
  - b. A table consists of 10 seats if you want to sell a whole table
  - c. Document this on the event tracking sheet
3. Selling Horses
  - a. Sell horse sponsorship for \$50 each
  - b. The purchaser names the horse (usually something funny)
  - c. Document this on the event tracking sheet
4. Selling Sponsorships
  - a. Sell \$100 sponsorship
    - i. Name/business/logo sent to [bradkleinow@olympiabooster.com](mailto:bradkleinow@olympiabooster.com)
    - ii. Will be displayed in the program and during one race
  - b. Sell \$250 sponsorship
    - i. Name/business/logo sent to [bradkleinow@olympiabooster.com](mailto:bradkleinow@olympiabooster.com)
    - ii. Will be displayed in the program and throughout the event
  - c. Document on the event tracking sheet
5. Donating to the Wagon of Cheer
  - a. A signup genius is created for the wagon of cheer
    - i. <https://www.signupgenius.com/go/70A094FABA628AAFC1-olympia>
  - b. Bring donations in covered bag to the Olympia front counter clearly marked with name and Night at the Races.
6. Turn in Event Tracking sheet and Money
  - a. Turn in the Event Tracking Sheet when you are complete with the money
    - i. Keep the tracking sheet and money together
      1. If paying by cash or check (payable to OGBC), bring the money and Event Tracking sheet to the Olympia front desk in an envelope clearly marked for the Night at the Races.
      2. If paying by VENMO (@olympiaboosters) then make sure you note the Gymnast's name as it is on the event tracking sheet and then email the event tracking sheet to [bradkleinow@olympiabooster.com](mailto:bradkleinow@olympiabooster.com)
        - a. If you choose to pay via Venmo DO NOT click the "Turn on for purchases" button! This charges us a fee.

